

**THE JUNCTION COMMUNITY
CENTRE INC.**



FORM – F22
Prospective Management Committee
Member: Self Analysis of Skills
Version 2

The following skill matrix should be used as part of the selection process (given to prospective Management Committee Members for self-analysis). A summary of all management representatives is kept in Centre files.

Please fill in the table using the following key alongside the skills, knowledge, contacts that you believe you bring to the committee:

LEGEND	
No skills/experience	0
Low level skills/experience	1
Moderate level skills/experience	2
High level skills/experience	3

Prospective Management Committee Member's name:		Signature:	Date: / /
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CRITERIA	0	1	2	3	comments
An understanding of financial reports					
Business Development experience					
Demonstrable experience in community/business leadership					
Corporate/not-for-profit governance experience					
Accounting/financial management skills					
Legal skills					
Broad risk assessment/risk management skills					
Marketing/public relations/media skills					
Human resources management skills					
Performance management skills					
Policy development skills					
Resource planning and allocation skills					
Strategic planning skills					

IT or technical skills					
Leadership development experience					
Negotiation/mediation skills/experience					
Public speaking skills/experience					
ADDITIONAL SKILLS/SKILL SETS	0	1	2	3	comments